

Development Education SUMMER SCHOOL 2009

YOUth ACT

Recognizing, motivating, engaging Young People as Actors in Development Education, Campaigning, Advocacy

Romania, 21 – 28 June 2009, <http://www.cheilegradistei.ro/>

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1. Overview

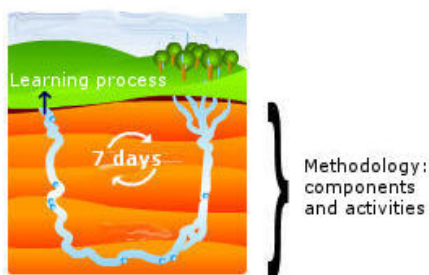
1.1 What the Development Education Summer School is

The *Development Education Summer School* is a weeklong **learning and exchange** event for NGO practitioners from the European Union, Candidate Countries and Economically Less Developed Countries (ELCDs - the so-called "South"), co-financed by the European Commission through the DEEEP project. It is meant for practitioners who want to recognise, motivate and engage Young People as Actors in Development Education, Campaigning and Advocacy.

The DESS is an event whereby we aim to bring together people with different background, experience, age, culture and language and to enable sharing, increase synergies, foster partnership. **Beginners are as welcome as experts** and they will be evenly distributed in all the working sessions.

The DESS is a complex process where the learning is ensured by **a mix of methodologies and activities** designed in a **coherent way** to allow the participants achieve the expected results. Content and specific methodology of each activity are as important as the sequence proposed and the link between them.

Figure 1: The spring water cycle



same.

We can compare learning in the Summer School to the spring

water cycle. As shown in **Error! Reference source not found.**, water coming from precipitations infiltrates downward from the land surface. By passing through several rock layers, of different nature and mineral composition, it is at the same time filtered, purified and enriched with specific minerals and gases. It is the whole process which gives the water its healing properties. Of course, it is always possible to pump water before it completes its cycle beneath the earth. It might still be drinkable, but it would not have all the minerals and gazes which make it unique. Although In nature this process can take 10 to 60 years and in the Summer School only 7 days, the principle is the

Participants coming from all over the world with a wide range of experiences and backgrounds are the rain drops. The several components and activities of the overall methodology are the rock layers. It is not a single layer/component which makes the Summer School, nor the simple sequence of layers. It is the process of passing consciously through them which makes the learning successful.

1.2 What the Development Education Summer School is NOT

- The Summer School *is not a conference or a seminar* where you can come and leave at your convenience or participate only to the sessions you are interested in.
- The Summer School *is not a general assembly* where strategic decisions are taken or where delegates approve plans, documents, common visions by voting
- The Summer School *is not a world social forum*, where only very interesting conversations and no concrete outcomes are expected
- The Summer School *is not a market place*, where you come only to make business.
- The Summer School *is not a patchwork of disconnected activities*

1.3 Development Education, Advocacy, Campaigning

In the context of this Summer School we intend **to address all possible actions/methodologies which foster the participation of young people as full and recognized actors** in world-wide poverty eradication, and the fight against exclusion.

Therefore we will explore the theme from different methodological perspectives, showing specificity of each approach, links and synergies:

- Strategies, methodologies, tools to Motivate and engage Young people in Development Education, Advocacy, Campaigning
- Strategies, methodology tools to bring NGOs to recognise Young People as actors at different levels and in different areas
- Using the Media and Technology for Effective Youth Action in Development Education

2. Aim, Focus, Objectives, Expected Results, of the Summer School 2008

2.1 Aim

What we aim to contribute at

The aim of the Summer School 2009 is to allow participants to gain a full picture over the existing role and future possibilities and challenges that young people from the EU have to dialogue with their friends in the South and influence the global efforts of effective and responsible international development cooperation.

2.2 Focus

As the overall theme is very broad, the organisers decided to narrow-down the focus of the Summer School to 4 specific themes:

1. Migration and Multiculturalism;
2. Environment and Sustainable Development;
3. Gender Equality
4. Media and Development

The DESS 2009 is, therefore, open to youth-based or youth-centred NGOs which are running or planning to run development education, advocacy, campaigning projects/programmes in the above mentioned themes and involve or aim to involve young people as actors of these projects/programmes.

2.3 Specific objectives

What we aim to achieve

1. **Increased partnership and alliances** among organisations working on young people's participation in International Development Cooperation and Development Education
2. **Increased skills and capacity** of young people to deliver educational activities, run awareness raising campaigns, and influence decision-making at local, national and European level.
3. **Increased understanding** of the issue, knowledge of tools, methodologies, stories which can be used when educating, informing and advocating FOR and BY young people.
4. **Increased focus** on action and linking with local communities, local needs and local cultures.

2.4 Expected results

What participants will get out of the Summer School

1. Participants have shared and learned methodologies, strategies, tools to actively and effectively **engage young people** in development education, advocacy, campaigning projects and processes.
2. Participants have **explored ways to identify networks and peer groups engaged in similar activities**.
3. Participants have **designed or learned concrete activities** to work with young people on development issues.
4. Participants have achieved an **understanding of the challenges and strengths** of working with young people on development issues.
5. Participants have the chance to experience a **hands-on action** applying the theory/backgrounds/discussions in a transitional post-communist context, relatively new to DE

2.5 Concrete outcomes

1. A compiled list of concrete development education best practices implemented by young people
2. A video-resource base illustrating youth-based action for development and awareness raising;
3. 4 'code of conducts' for each of the working groups that can be used as a teaching resource;
4. Checklists of *dos and don'ts*
5. Commitment of participants on the follow-up
6. Background documents (including Glossary)
7. Newsletter
8. Evaluation

3. Methodology

The Summer School will be based on the following methodological principles:

- a. **Participatory** (participants play an active role, bringing their own experience and knowledge)
- b. **Informative/Cognitive** (getting knowledge of a certain issue)
- c. **Pedagogic** (working on motivations rather than knowledge)
- d. **Reflective** (participants reflects and elaborate)
- e. **Emulative** (experts, case studies, testimonials)
- f. **Organisational** (participants create formal/informal alliances, organisations, networks)
- g. **Action-driven** (participants use the learning for concrete actions)

It will be base on "**themes**", which will be explored from different methodological perspectives (migration and multiculturalism, gender, environment and sustainable development, media)

It will also offer a palette of methodologies through its thematic sessions exploring: advocacy and decision making, 'do no harm' methods, creative methods in development education and innovative pedagogical development education in school curricula.

3.1 Preliminary Programme

	Sunday 21/6	Monday 22/6	Tuesday 23/6	Wednesday 24/6	Thursday 25/6	Friday 26/6	Saturday 27/6	Sunday 28/6
Working group activity		SHARING	ANALYSIS	PREPARATION	PREPARATION	MISSION IMPOSSIBLE	CONCLUSIONS	
8.00-8.45		Breakfast						
8.45.-9.00		Announcements – Programme of the day						
9:00-10:30	ARRIVAL Registration Market Setting	- Opening: welcome from FOND - Debate	Talk Show: on the themes of the thematic sessions	Thematic sessions	Thematic sessions	Practice	WG: Conclusions, Presentations of WG work	Departure Shuttles to Brasov
10.30-11.00		Break	Break	Break	Break	Break	Break	
11:00-12:30		Working Groups: Expectation, what you bring	WG: Contextualising Talk Show in	Working Groups	WG: Introducing "Mission impossible"	Practice	Working Groups	
12:30 – 14:00		Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	
14.00-17.00 (including 30m break)		Working Groups: Grounding for our Work on the WG theme	WG: Needs, SWOT for youth work on the themes of the WGs	Working groups	Working Groups: Preparation for Practice : Mission Impossible within WG	TRIP : Brasov and Bran	14.00 Rehearsals in WG 15.00 Results, Plans Follow-up	
17.15-18.00	Gathering / Teambuildin	Market place	Open Space					
18.00 – 18.45								Free time
19:00-20.30	Romanian traditional dinner	Dinner	Dinner	Dinner	Dinner	Dinner	20.00 Bye Bye Dinner and PARTY	
21:00	Free time	Key-note movie	Audiovisual Tools Exhibition	Cultural evening	Audiovisual: movies marathon	Presentations Preparation Time		
Input Session	Working Session	Sharing and networking	Presentations	Fun - relaxation				

3.2 Working Groups

3.2.1 Methodological principles

Participatory, Pedagogic, Reflective, Organisational, Action-driven

3.2.2 Learning objective

Working groups are the core of the Summer School methodology. Participants will divide into **4 or 5** working groups which will remain stable thought the whole week. Tasks of the working group are to:

- share** experience, problems, methodologies, strategies, best practices, activities and tools they already know and use
- explore and analyse** ways of engaging young people as actors of development education, campaigning, advocacy
- systematise** the exchange and the learning into concrete checklists of **dos and don'ts**, into a **code of conduct** specific to the theme explored in the working group, into a **collection of best practices** and into the design of a **concrete** activity involving young people
- put into practice** the concrete activity designed

While doing so, the groups will include:

- perspectives and partners from **outside the European Union and from a recent member of the EU**
- perspectives from **young people**
- different methodologies and approaches of development education (Pedagogy, Technology Campaigning, Advocacy etc)
- tools to foster **partnership**

3.2.3 Description

Working groups will meet every day. Each working group will explore ways to recognise, motivate and engage Young People as Actors of Development Education, Campaigning and Advocacy on one of the following themes of the international development discourse:

1. Youth-based actions, projects and programmes on Migration and Multiculturalism

Short description: the group will share, map, explore, analyse, plan, implement and systematise looking at the specific actions involving migrants and exploring multiculturalism as a tool for development education.

Non exhaustive list of issues: role of local migrant communities in understanding global realities, effective development actions led-by or involving migrant communities, differences between migrant experiences and the locals, intercultural communication and intercultural competencies in development, young people and migration.

Expected outcomes: a) list of best practices, methodologies, tools; b) checklist of dos and don'ts c) practical advocacy exercise implemented in Brasov city

2. Youth-based actions, projects and programmes focusing on the Environment and Sustainable Development

Short description: the group will share, map, explore, analyse, plan, implement and systematise looking at the specific actions involving young people and their efforts to voice and express environmental concerns and live environmentally friendly lives according to the principle of sustainable and fair development.

Non exhaustive list of issues: trade, climate change, environmental footprint, poverty and climate change, environmental migrants, consumerism and sustainable development, 2.0 generation and sustainable development.

Expected outcomes: a) list of best practices, methodologies, tools; b) checklist of dos and don'ts; c) practical advocacy exercise implemented in Brasov city.

3. Youth-based actions, projects and programmes looking at mainstreaming Gender and Gender Equality

Short description: the group will share, map, explore, analyse, plan, implement and systematise looking at the specific actions involving young people and their actions aiming towards gender equality.

Non exhaustive list of issues: gender violence, gender and development, gender roles and gendered cultures, women-based development actions.

Expected outcomes: a) list of best practices, methodologies, tools; b) checklist of dos and don'ts; c) practical advocacy exercise implemented in Brasov city

4. Youth-based actions, projects and programmes looking at the role of Media in Development

Short description: the group will share, map, explore, analyse, plan, implement and systematise looking at the specific actions involving young people and their actions using media for awareness raising, fair portraying of development topics and development actions.

Non exhaustive list of issues: media and development, code of conduct, sensationalism vs fairness, new media for development.

Expected outcomes: a) list of best practices, methodologies, tools; b) checklist of dos and don'ts; c) practical advocacy exercise implemented in Brasov city.

The methodology will be adapted to take into account the different levels of experience and knowledge of participants in involving young people as actors.

Participants can sign up for one group for the whole week.

Each working group will be facilitated by an **external facilitator** who will ensure a smooth and participatory learning process, free the group from difficulties or obstacles and carry out a set of functions or activities before, during and after a meeting to help the group achieve its own objectives

To anchor participants to the reality in each working group there will be 3 "**candidates**" (critical observers).¹ Two of the candidates are young people who are or have been active in Development Education, Campaigning, Advocacy. The third candidate is an expert on the theme of the working group. They will **challenge** the participants on their stereotypes and knowledge of the theme of the working group with apparently naïve questions and critical remarks.

Each group will be supported by a **rappporteur** who will keep record of the work, support the presentation in plenary and provide the basis for the final report.

¹ Candide is the naïve protagonist of the Voltaire novel *Candide, ou l'Optimisme*, ("Candide, or Optimism") (1759)

3.3 “Thematic sessions

3.3.1 Methodological principles

Informative/Cognitive, Reflective, Emulative

3.3.2 Learning objective

Thematic sessions aim to provide practical and theoretical inputs, fresh ideas and inspiration on cross-cutting issues and methods of interest for all the themes explored in the working groups. The inputs received will feed the work done in the working groups.

3.3.3 Description

While participants will stay in the same working group for the whole week, they can choose from different thematic sessions, according to their interest. There will be a plenary session introducing the substance of all the thematic sessions followed by stand-alone thematic sessions of 90 minutes, each repeated twice, at 2 mornings in a row. Each participant will be able, therefore, to follow 2 thematic sessions, choosing every day a different session.

Thematic sessions will be held jointly by external experts and the participants. The external experts will provide the overall framework, inputs, methodologies, challenges coming from their experience in the theme. Participants will have the opportunities to present case studies, concrete examples, share their experience.

Thematic sessions are:

A. Young People as Main Actors in Advocacy and Decision Making: Their Agenda, Their Methods and Tools and Their Results

Short description: This session looks at how young people create their own political agenda related to development, and at the levers and mechanisms that they have to influence decision making. In order to relate to the topics of the working groups the session will also address: gender policy, environmental policies, migration and citizenship policies and the way that young people's interests are reflected in these policies as well as the way that young people can and do put their interests on the respective political agendas at national and EU level.

Non exhaustive list of issues: National and European legislation concerning Development, Youth-led campaigns, Youth Participation in Election Processes, Youth Attitudes towards Development etc.

Expected outcomes: A better understanding of the possibilities that young people have to influence political processes; of the attitudes of their peer groups across Europe towards development issues; of the instruments at their disposal for influencing and mobilizing people towards development and for influencing decision makers.

B. How to be creative in Public Action for Development Education

Short description: The session looks at different methods of being creative in implementing development education public actions. Either by using art, or by using technology, or simply methods that stand-out, the session will discuss the effectiveness, the challenges and also the opportunities of implementing this kind of actions. A series of concrete best practices will be presented.

Non exhaustive list of issues: Arts and Development Education, Technology and Development Education, Development Education on a Low Budget etc.

Expected outcomes: Accumulating knowledge on a number of different best practices and an impulse towards creative thinking, surpassing challenges and playing upon one of the major advantages of young people: their creativity and imagination.

C. ‘DO NO HARM’ a people-centered development method

Short description: This session will address one of the main concerns of development actions: ‘do no harm’, namely interventions that take into account local needs, and local cultures. The session will look into context and actor mapping, do's and don'ts in development and a minimum intercultural literacy. References to specific needs and challenges when intervening related to gender, environment and multicultural values will be made.

Non exhaustive list of issues: Needs analysis, Context Mapping, Intercultural Differences etc.

Expected outcomes: A list of DOs and DON'Ts, An understanding of the basics of Context Mapping and Differences between Positions, Needs and Interests.

D. Effective Development Education in School Curricula (Pedagogy)

Short description: This session will give a short panorama of development education in schools and universities and will then focus on looking at the pedagogical methods for development education that are the most liked and appreciated by young people and that are the most effective for impacting young people in schools and universities. Along best practices from different school curricula, in the thematic sessions participants will be familiarized with some pedagogical principles used in development education.

Non exhaustive list of issues: Development themes in Schools and Universities, Learning About Development, Teaching About Development, Effective Pedagogy.

Expected outcomes: An understanding of the global situation of Development Education Studies, A panorama of Development Education in EU schools, an understanding of 'effective development pedagogy' critically analysed by the young people participating at the summer school.

3.4 Debate

3.4.1 Methodological principles

Reflective, Participatory

3.4.2 Learning objective

The debate serves to set the framework of the Summer School, to propose challenging inputs, to stimulate debate and reflection among participants.

3.4.3 Description

The debate represents an initial provocation into the context of the Summer School. The topic of the debate will be "young people, effective actors in development education." Arguments pro and contra will be brought at the debate table, in order to creatively and openly acknowledge both the strengths and weaknesses of youth-led development education. From their creativity to their low participation in decision making, from their enthusiasm to their being easily influenced, the debate will challenge both stereotypes and the grain of truth that initiate any stereotype. The themes launched in this debate will be carried on and taken up in the thematic sessions and working groups.

3.5 Talk show

3.5.1 Methodological principles

Reflective, Participatory, Emulative, Informative

3.5.2 Learning objective

The talk show serves to set the framework of the thematic sessions, to offer all participants a 'taster' of the topics taken up in the thematic sessions and also to encourage initial debates on the respective topics.

3.5.3 Description

The talk show will launch the topics of the thematic sessions, having the experts together in order to present the importance of the respective topics in youth-led and youth-centred development education processes and to present the methodology that they will use in the thematic sessions. The same talk show will put on the working group agenda potential links to the topics of the working groups and will challenge participants to integrate their experience from the thematic session and the working groups. After brief presentations by experts, the participants in the summer school can raise questions and concerns and engage in fruitful dialogue.

3.6 Open Space

3.6.1 Methodological principles

Participatory, Informative/Cognitive, Reflective, Organisational

3.6.2 Learning objective

To allow participants to discuss topics which they feel are needed to be discussed in more detail and that cannot be or have not been dealt with within the programme

3.6.3 Description

The "Open Space" is a participants-based methodology. It enables participants to freely discuss on issues related to the theme of the Summer School, in a self-organised way. Participants will have the opportunity to propose issues which have not been covered by other activities of the Summer School or to deepen discussion and knowledge of issues already addressed in working groups or thematic sessions.

Spontaneous groups are formed according to the interest of participants, on issues which are proposed on the spot. Although freely organised, each spontaneous group will have to appoint a reporter, who will help keep the discussion documented.

3.7 Market Place

3.7.1 Methodological principles

Informative/Cognitive, Organisational, Emulative

3.7.2 Learning objective

- To learn about work of participants and missions of their NGOs
- To serve as the basis for further networking among the NGOs participating in the Summer School

3.7.3 Description

Every participant will introduce her/his organisation and the materials they produce to the other participants. After this first presentation, materials will be displayed in the **Market Place Room** and will be available for other groups.

3.8 Audiovisual tool exhibition

3.8.1 Methodological principles

Informative/Cognitive, Emulative

3.8.2 Learning objective

To allow participants to present their work and share tools with others

3.8.3 Description

The Audiovisual tool exhibition will take place every other day before dinner. Participants are encouraged to bring audiovisual tools and will be allocated 20 minutes for a presentation. Several presentations can take place at the same time in different halls.

4. Working language

The main language used during the Summer School is **English**. Simultaneous interpretation into other languages will not be provided.

English-native speakers should consider that for the majority of participants English is not the first language. An effort to speak slowly and use an understandable vocabulary is important to allow a fruitful exchange. Ideally, English-native speakers should be able to speak at least another foreign language.

5. Participation

5.1 Participants' profiles

Around 100 participants (excluding experts, facilitators, candidates) from EU, Candidate Countries, Asia, Africa, Latin America will take part in the Summer School.

Participants should be people (of different ages) who are willing and enthusiastic to learn and share their knowledge both during the Summer School and when they return home.

The DESS 2009 is open to NGOs which are running or planning to run development education, advocacy, campaigning projects/programmes in the specific themes dealt with and involve or aim to involve young people as actors of these projects/programmes.

All participants commit themselves to:

- prepare their Summer School participation

- attend the full Summer School,
- feed back their learning of the Summer School to their organisations and national, regional or international networks
- participate in the follow up of the recommendations proposed by the Summer School

5.2 Participants from the European Union

The Summer School is open to NGOs members of National Platforms or Networks members of CONCORD and NGOs/coordination bodies from EU member countries not yet CONCORD members but linked with the Development Education Forum or TRIALOG. Also NGOs from EU Accession and Candidate Countries are invited to participate.

EU participants applying for the Summer School should:

- Be actively involved in their organisation and in a position to start or continue activities/projects/programmes to recognise motivate and engage Young People as Actors of Development Education, Campaigning and Advocacy.
- Have existing knowledge of Development Education, Advocacy and Campaigning and relevant work experience
- Have ability to work in a multicultural environment, respecting other cultures' approaches, beliefs, behaviours

5.3 Participants from outside the European Union

Participants from outside the European Union are invited to take part and share their experience in the theme of the Summer School. They will act mainly as resource people to provide both a different perspective and expertise.

Participants from outside the European Union applying for the Summer School should:

- Be actively involved in their organisation and in a position to start or continue activities/projects/programmes to recognise motivate and engage Young People as Actors of Development Education, Campaigning and Advocacy
- Have existing knowledge of Development Education, Advocacy and Campaigning and relevant work experience
- Have ability to work in a multicultural environment, respecting other cultures' approaches, beliefs, behaviours
- Be actively involved in national/regional networks of NGOs and Civil Society Organisations

5.4 Who should form each delegation?

We strongly recommend that each delegation of EU NGDO National Platforms ensures the diversity of profiles of development education practitioners to reflect gender balance and a balance in levels of skills and experience in the field of development education, campaigning, advocacy. We urge the platforms to look deeper into aspects of diversity when it comes to disability, ethnicity, geographic background, socio-economic background etc.

For methodological and financial reasons, we must limit the number of participants according to the following categories:

- Outside EU (Asia, Africa, Latin America) – **16** participants
- CONCORD Networks/Familites – **10** participants (Please, select 1 participant + 1 reserve)
- EU NGDO National Platforms/Co-ordinations – 2 people per country = **54** participants (please, select 2 participants + 1 reserve). The reserve will be invited to participate in case 1 of the selected participants is not able to come or if other platforms are sending less than 2 participants.
- Candidate Countries (as to January 31st 2009): **4** participants

6. Participation Fee

6.1 Fee scheme

6.1.1 Participants from Asia, Africa, Latin America

Participants from Asia, Africa, Latin America (*category a*) will not pay the participation fee, unless they come from a high-income country as defined by the OECD-DAC and the European Commission. In that case, the participation fee will be **420 EUR** (four hundred twenty Euro).

6.1.2 European Union participants

To take into account disparities of incomes and purchasing power across the EU, we have clustered EU member countries into 6 groups, according to their Gross Domestic Product (GDP) per capita in Purchasing Power Standards (PPS).²

The six groups of countries and fees are:

Countries	Fee (EUR)	GDP-PPS index
Austria, Belgium, Denmark, Finland, Germany, Ireland, Luxembourg, Netherlands, Sweden, UK	420	More than 108
France, Greece, Italy, Spain	360	Between 91.8 and 107.9
Cyprus, Czech Republic, Slovenia	300	Between 76.2 and 91.7
Estonia, Malta, Portugal, Slovakia	250	Between 62.6 and 76.1
Hungary, Latvia, Lithuania, Poland	200	Between 42.9 and 62.5
Bulgaria, Romania	150	Less than 42.8

6.1.3 EU Candidate Countries

Participants from EU Accession and Candidate Countries (*category d*) will be asked to pay a participation fee of **150 EUR** (one hundred fifty Euro).

6.2 Costs covered

The participation fee is inclusive of accommodation, food, materials, and organisation costs. All extras will be charged to participants accordingly. For EU and Candidate Countries participants, travel costs, up to a maximum of 400 EUR, will be reimbursed after the Summer School. For participants from low-income countries in Africa, Asia, Latin America, travel costs will be entirely covered by the organisers.

For contractual reasons with the main donor of the Summer School (the European Commission), travel costs cannot be reimbursed for participants coming from high-income countries located in Asia, Africa, Latin America.

Please, note that DEEEP will reimburse travel costs only for participants who attend the entire Summer School (arrival on Sunday 21st June, departure on Sunday 28th June).

Please note that all selected candidates outside EU will have to apply personally for a visa at the nearest Romanian Embassy, if needed.

² GDP-PPS is a common currency that eliminates the differences in price levels between countries allowing meaningful volume comparisons of GDP between countries.

Eurostat provides indexes which can be used to compare the relative "wealth" of a country compared to the EU-27 average (index = 100, forecasts 2008):

<http://epp.eurostat.ec.europa.eu/tgm/table.do?tab=table&init=1&plugin=1&language=en&pcode=tsieb010>.

This systems is a bit more accurate than others, because it takes into account not only the GDP per capita but also the prices of goods/services in the country.

6.3 How to pay

6.3.1 Procedure for participants coming from National Platforms

Participants from EU NGDO National Platforms: Participants from established platforms will pay the fee to their National Platforms by the 27th February 2009. National Platforms will then transfer the entire amount to the following account, by the **13th March 2009**. Please write clearly the participants' family name, country and organisation.

Participants from Networks and EU Candidate Countries: Participants from these categories will pay the fee directly to the following account, by the **13th March 2009**. Please write clearly the participants' family name, country and organisation.

6.3.2 DEEEP Account

Account holder: UCODEP Onlus

Bank Name: Cassa di risparmio di Parma e Piacenza

Bank Address: Via Pietro Aretino 1, 52100 Arezzo, Italy

IBAN: IT04R0623014100000040396292, **BIC:** CRPPIT2P102

Reason for Transfer: **Summer School 2009, Participants' family name, Country, Organisation**

6.4 Confirmation and cancellation

Applicants will receive by the end of February a confirmation letter/email from their National Platform/Network or from the organisers. Participants must then confirm their participation to the organisers.

In case of cancellation *before the 27th March 2009* the participation fee can be reimbursed, (bank costs deduced). In case of cancellation *after the 27th March 2009* the participation fee will not be reimbursed.

7. How to Apply?

All candidates must apply using the enclosed application form.

a. EU participants

Applications should be sent to the secretariat or DE Forum representative of National Platforms and Networks by the **23rd January 2009**. They will then send the selected application forms to the organisers by the 31st of January 2009. For the contact person in your National Platform, please refer to <http://www.deeep.org/usefullinks.html> or to <http://www.concordeurope.org/> ("About Concord" -> "Members")

b. Participants from EU Candidate Countries, Asia, Africa, Latin America

Applications should be sent directly to a.caserta@deeep.org and andra@patrir.ro by the **23rd January 2009**. Among the received applications the organisers will select 4 for EU Candidate Countries and 16 from other continents, on the basis of motivation, experience, geographical and gender balance.

8. Accommodation and travel

The organisers will provide board and lodging for the participants at Cheile Gradistei (near Brasov), Romania: <http://www.cheilegradistei.ro>. For those coming by plane: In order to get the best fares we suggest to make an early booking, as soon as your participation is confirmed by your National Platform or the organisers. **Please contact the Summer School organizers to get advice on best travel options!**

9. What should you bring?

You should bring recent information about your organisation, projects, audiovisual tools and other pedagogical materials for distribution or sale. These materials are very important for the Market Place. You can also bring specialities from your country to feature in the Market Place, the cultural evening, in the Audiovisual Tools Exhibition and in the Working Groups.

10. Contacts

Summer School Organiser: Andra Tanase, andra@patrir.ro

DEEEP Co-ordinator: Angelo Caserta, a.caserta@deeep.org

Summer School website: www.deeep.org/summerschool.html